

29th ANNUAL BZB HOLIDAY GIFT SHOWS

SHILOH FAMILY LIFE CENTER 1510 9TH STREET, N.W. (Corner of 9th and P Streets) WASHINGTON, D.C. 20001

Hours: 10am – 7pm

(BZB)Tel: 202.550.7060 web: www.bzbinternational.com e-mail: bzb25years@bzbinternational.com

EXHIBITOR REGISTRATION FORM

Please print and complete the form as indicated to reserve your exhibit booth(s). Return form and payment via one of the methods below:

Submit application and payment along with cashier's check or money order via mail to: BZB INT'L INC. P.O. Box 2675

Washington, D.C. 20013 or Fax this form along with credit card info (add \$4% Credit Card/PayPal processing fee) to 202.644.5253

PLEASE PRINT OR TYPE INFORMATION BELOW: _

Owner/s Name: _____

Company Name: _____

Mailing Address: _____ State _____ Zip _____

Contact Phone/Cell: _____ Email: _____

Website _____ Instagram _____

Twitter _____ Business License or SS#: _____

Products Description: _____

Is Electricity Needed? YES NO Special Needs: _____

PLEASE INDICATE ALL OPTIONS DESIRED AND TOTAL FEE:

Date	Description/Cost	Total Cost	Final Payment Due
<input type="checkbox"/> GIFT SHOW Fri-Sat Nov 29-30	<input type="checkbox"/> Table Top - \$375 <input type="checkbox"/> Booth - \$525 <input type="checkbox"/> Corner - \$600 ADD 4% f/CrCard/PPal	\$ _____ \$ _____ \$ _____	October 24th ADD \$25 after due date
<input type="checkbox"/> FINE ART SHOW Fri-Sat Nov 29-30	<input type="checkbox"/> Booth - \$575 <input type="checkbox"/> 10' x 10 - \$625 ADD 4% f/CrCard/PPal	\$ _____ \$ _____	October 24th ADD \$25 after due date
<input type="checkbox"/> GIFT & ART SHOW Sat Dec 7	<input type="checkbox"/> Table Top - \$225 <input type="checkbox"/> Booth - \$300 <input type="checkbox"/> Corner - \$350 ADD 4% f/CrCard/PPal	\$ _____ \$ _____ \$ _____	November 2nd ADD \$25 after due date
<input type="checkbox"/> DOLL & QUILT WEARABLE ART SHOW ---Sat Dec 7	<input type="checkbox"/> Table Top - \$200 <input type="checkbox"/> Booth - \$300 ADD 4% f/CrCard/PPal	\$ _____ \$ _____ \$ _____	November 2nd ADD \$25 after due date
<input type="checkbox"/> GIFT SHOW Sat/Dec 14	<input type="checkbox"/> Table Top - \$225 <input type="checkbox"/> Booth - \$300 <input type="checkbox"/> Corner - \$350 ADD 4% f/CrCard/PPal	\$ _____ \$ _____ \$ _____	November 9th ADD \$25 after due date
<input type="checkbox"/> GIFT SHOW Fri- Sat/Dec 20-21	<input type="checkbox"/> Table Top - \$375 <input type="checkbox"/> Booth - \$525 <input type="checkbox"/> Corner - \$625 ADD 4% f/CrCard/PPal	\$ _____ \$ _____ \$ _____	November 16th ADD \$25 after due date
<input type="checkbox"/> GIFT SHOW Fri-Sat/Dec 23-24	<input type="checkbox"/> Table Top - \$350 <input type="checkbox"/> Booth - \$500 <input type="checkbox"/> Corner - \$600 ADD 4 % f/CrCard/PPal	\$ _____ \$ _____ \$ _____	November 23rd ADD \$25 after due date

I have fully read & agree to the all conditions and terms of the 2019 Sponsor/Exhibitor Agreement (page 2) as it pertains to my participation as an Exhibitor in the 2019 BZB Shows.

SIGNATURE _____

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(BZB) Tel: 202.550.7060 web: www.bzbinternational.com e-mail: bzb25years@bzbinternational.com

2019 SPONSOR/EXHIBITOR AGREEMENT

The purpose of this agreement is to grant EXHIBITOR occupancy of an exhibition space at the BZB International, Inc.'s ("hereinafter referred to as "Sponsor") 29th Annual BZB Holiday Gift & Art Shows (hereinafter referred to as "Show").

The SPONSOR hereby leases to the EXHIBITOR in accordance with the following terms:

- 1. CONTRACT/FEES FOR EXHIBIT SPACE:** Return completed/signed Agreement and fifty percent (50%) of exhibition rental fee **NO LATER THAN FRIDAY displayed due date** to reserve a space. Spaces assigned with full payment only. First pay, first assigned procedure applies per show. All balances are due approx 21 days before each show date as indicated in Final Payment Due section above. An additional fee of \$25 will be assessed for all payments received after displayed Final Payment Due Date. **Money orders or cash preferred; no checks will be accepted for final payment. Payment made with a credit card or online will be assessed an additional a 4% administrative fee.**

Please make payment to BZB International, Inc., P.O. Box 2675, Washington, D.C. 20013. **PAYMENT DOES NOT AUTOMATICALLY GUARANTEE PARTICIPATION- MUST BE APPROVED BY SPONSOR DEPENDING ON SPACE AVAILABILITY, SHOW MERCHANDISE MIX, PRODUCT VARIETY & QUALITY AND VENDOR/SPONSOR RELATIONS.**

- 2. SPACE AND SUPPLIES**

- A. Booth/Corner Space:** 8 x 7. Supplies: Table Top Space: One 6ft.x 2 3/4 table and one chair.
- B. Table Top:** One 6ft. table and chair. (No floor space available for racks, extra tables, boxes, other items for sale, etc. All items must be displayed and sold from the table.) Note: Exhibitor must supply table covering large enough to extend to the floor.
- C. Fine Art Show:** 10' x 10' FOR Fine Art Show Supplies: Table Top Space: One 6ft.x 2 3/4 table and one chair.
- D. Only one:** Exhibitor will be permitted in each space unless approved by SPONSOR. **NO SHARING UNLESS APPROVED**

- 3. SET-UP TIME:**

Set-up will only be granted three (2) hours prior to Show opening. **NO UNLOADING OF BOXES, RACKS, DOLLIES ARE ALLOWED AFTER SHOW HAS OPENED. FAILURE TO ADHERE TO THIS POLICY MAY RESULT IN CONTRACT CANCELLATION AND FORFEIT OF EXHIBITION FEES. ABSOLUTELY NO EXCEPTIONS!**

- 4. SUBLETTING SPACE:**

Exhibitor will not assign or sublet the exhibit space without prior approval of the SPONSOR. Failure to inform SPONSOR will result in immediate ejection from the Show.

- 5. CANCELLATION OF BOOTH SPACE:**

The SPONSOR reserves the right to reject an application at any time before the Show for reasons at the SPONSOR'S discretion.

- 6. DRESS ATTIRE**

EXHIBITORS are to dress appropriately in festive/business attire. Jeans, tee shirts, and tennis shoes are not the proper attire for the BZB Annual Holiday Gift & Art Show. Please respect our goal to produce a successful Show for you and the BZB organization.

- 7. PROMOTIONS**

The EXHIBITOR agrees to actively market the Show by advertising, contacting clientele and distributing flyers whenever possible. A master copy has been provided to make additional flyers for you to duplicate and distribute. Please call (202) 550.7060 for your supply of additional promotional materials.

- 8. CHANGES**

The SPONSOR reserves the right to make such changes and further rules and regulations regarding the Show as it, in its sole discretion, deems necessary and upon notice to the EXHIBITOR, all said action shall become past of this lease and binding on all parties.

- 9. INDEMNIFICATION** The EXHIBITOR will indemnify SPONSOR, its agents, representatives, affiliates, security and successors from any liability arising from the loss, theft, or damage to EXHIBITOR'S goods, literature, promotional materials, or personal property or the person or property of third parties caused by EXHIBITOR'S actions or goods sold.

- 10. The SPONSOR will do whatever is necessary (including leaping tall buildings) to have a successful Show!** BZB International, Inc. will not be held liable to refund any payment in the event of a circumstance or circumstances beyond the control of the SPONSOR (i.e., inclement weather, condition of the facilities, circumstances or violations of EXHIBITOR, etc.)

PAYMENT Verification

Name of Business: _____

Print Name:

Signature: _____ **Date:** _____

Amount Enclosed \$ _____ **Balance Due \$** _____

CREDIT CARD PAYMENT

Master/VISA (Circle One) Card Number _____

EX Date: _____ 3 Digit _____ Billing Zip _____

Credit Card Authorizing Signature: _____ Date _____

FOR OFFICE USE ONLY

Date Contract Received: _____ Deposit Amount Paid: \$ _____

Method of Payment: _____

Show Date:

<input type="checkbox"/> Friday-Saturday, November 29-30 (Due: Oct 24th)	Balance Due: \$ _____
<input type="checkbox"/> Saturday, December 7 (Due: November 2nd)	Balance Due: \$ _____
<input type="checkbox"/> Saturday, December 14 (Due: November 9th)	Balance Due: \$ _____
<input type="checkbox"/> Friday-Saturday, December 20-21 (Due: Nov 16th)	Balance Due: \$ _____
<input type="checkbox"/> Mon-Tue, December 23-24 (Due: Nov 23rd)	Balance Due: \$ _____

TOTAL BALANCE DUE: \$ _____

Booth Type(s): _____ Booth #: _____

Notes: _____
